



## VP, Women's Philanthropy

### Overview and History:

The Jewish Federation of Palm Beach County (JFPBC) is a 501(c)3 nonprofit organization dedicated to transforming, inspiring, and saving lives in the Palm Beaches and 70 countries around the world. Each year, JFPBC inspires thousands of community members to contribute, volunteer and participate in programs that generate more than \$55 million creating powerful impact in the community. Working every day to improve the lives of Jewish people, JFPBC funds 13 agencies and programs in the Palm Beaches and around the world to strengthen the social service network for all, to build a strong and inclusive Jewish community and to provide help to those struggling through adversity.

The Vice President, Women's Philanthropy (WP) will work with lay leadership to identify, engage, and solicit women to expand and grow the JFPBC's Annual Campaign. Responsibilities include fundraising, outreach, and educational components to engage women within the community.

### Essential Duties and Responsibilities:

- Oversees and supervises the Women's Philanthropy Department and Director, Jewish Women's Foundation and serves on JFPBC's management team.
- Strengthens the JFPBC's Annual Campaign by identifying, cultivating, prospecting, relationship building.
- Provides strategic direction and guidance, leadership development strategies, identifies opportunities for growth, and assesses and evaluates strategies of the Women's Philanthropy Board of Directors.
- Manages the Lion of Judah donors, in partnership with development officers, to use current recognition strategies to encourage new and increased giving.
- Manages a portfolio of donors to ensure continuity of increased giving and focus on encouraging multi-year giving as part of Campaign for the Future.
- Oversees subcommittees, focusing on Campaign and Legacy groups to ensure WP recognition opportunities are used in the community and to highlight the Forever Lion of Judah and Pomegranate endowment programs.
- Recruits for the JFNA International Lion of Judah Conference, creates a solicitation strategy in concert with the campaign chair and oversees the caucus at the conference, devises a follow-up plan to keep the participants engaged upon return to the community.

### Compensation and Benefits:

In addition to a competitive salary, JFPBC currently offers the following benefits:

- Portion of medical & dental premiums are Federation-paid.
- 100% of vision premiums are Federation-paid.
- Federation contributions toward HSA accounts.
- Federation-paid Life/AD&D policy.
- Federation-paid long-term disability (LTD) insurance.
- Medical and dependent-care Flexible Spending Accounts (FSA).
- Hybrid work schedule.
- Professional development and training opportunities.
- Paid vacation and sick leave.
- Generous paid holiday schedule.

### Position Summary

**Posted:** December 2023

**FLSA Designation:** Exempt

**Full/Part-Time:** Full-time

### Qualifications and Success Factors:

- Bachelor's degree required; Master's degree preferred.
- 7+ years' experience in a professional field required, fundraising or non-profit experience preferred, or equivalent combination of relevant education, experience and skills required.
- Excellent written and verbal communication skills.
- Superior customer service skills required.
- Strong interpersonal skills and ability to develop excellent relationships with internal and external colleagues and stakeholders.
- Knowledge of the local, Jewish community preferred.
- Ability to work under high pressure and very busy situations, handle many projects simultaneously, meet timelines and budget.
- Ability to work independently to reach goals and collaborate with colleagues.
- Self-starter who can multi-task in a fast-paced environment, meet deadlines, work independently as well as with senior leaders, volunteers, and other members of the team.
- Comfortable with donor solicitation.
- Must maintain valid Florida driver's license.
- Must be able to work off-shift hours including nights and weekends, as needed.

**Apply online via JFPBC's [Career's page](#), or email resume and cover letter to: [HRrsvp@jewishpalmbeach.org](mailto:HRrsvp@jewishpalmbeach.org)**

JFPBC strongly encourages applications from individuals with varied identities and backgrounds. As an equal opportunity employer, all individuals are encouraged to apply without regard to race, color, religion, age, disability, national origin, gender, sexual orientation, marital status, ancestry, genetic information, medical condition, veteran status, financial status, or any other class protected under federal, state, or local laws.